

UNIVERSITY OF TOLEDO

SUBJECT: RADIATION EXPOSURES FROM
NON-UNIVERSITY FACILITIES

Procedure No: HM-08-014

PROCEDURE STATEMENT

Employees must report to the Radiation Safety Officer any radiation exposures received from a non-University facility

PURPOSE OF PROCEDURE

To ensure the total exposure (University of Toledo and outside) to that person does not exceed the Ohio Department of Health Total Effective Dose Equivalent.

PROCEDURE

1. It is the responsibility of employees who are employed elsewhere and are subjected to radiation exposure from radioactive materials or radiation generating equipment to report this to the Radiation Safety Officer (RSO) at 419-383-4301.
2. The attached form should be used to accomplish this.
3. This information **must** be reported on a quarterly basis at **least**.
4. It will be the responsibility of the RSO to monitor the combined/total dose and inform the employee of any level exceeding the regulated permissible dose.

Source: Radiation Safety Office

Effective Date: 1/1/94

Review/Revision Date: 3/21/95
6/20/96
1/27/99
7/17/02
2/22/05
2/7/08
2/3/11
12/10/13
09/29/16
09/27/19
09/27/22

RADIATION EXPOSURES RECEIVED FROM NON-UNIVERSITY FACILITIES

Name: _____

Social Security No.: _____

University Participant No. (5 digit badge no.): _____

Name of non-University facility: _____

Dept. at facility: _____

Contact person at facility: _____

Date of hire: _____

Expected duration of employment: _____

Status (student, volunteer, employee): _____

Type of radiation exposure (x-ray, gamma): _____

Type of monitoring (film badge, TLD, dosimeter): _____

Frequency of monitoring (weekly, monthly, quarterly): _____