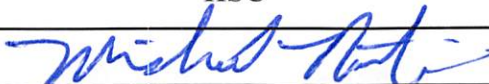


**UNIVERSITY OF TOLEDO
FACILITIES AND CONSTRUCTION**

Section:	HVAC	Procedure Number:	HVAC-11
Subject:	Preventive Maintenance on Humidifiers - HSC	Effective Date:	January 1980
		Revised Date:	November 2016
Facilities Officer:		Reviewed Date:	February 2023

Standard Operating Procedure

Proper maintenance and operations will be performed on humidifiers as per manufacturer's recommendations and specifications.

Purpose

To ensure proper humidity levels in areas served by the air handling units.

Procedure

Monthly:

Inspection of humidifier bars in air handling units shall be checked by the Engineer making rounds for even flow throughout the length of the humidifier bar.

Quarterly:

Operational checks of pneumatic controls will be performed on the air handler humidifiers to maintain limits of high 60% and low 20% return air.

Annual:

Clean steam nozzles on humidifier bars.